



HOLY CROSS CONVENT SCHOOL

Holistic Primary Education For Boys & Girls

162 Koeberg Road - BROOKLYN 7405 - Phone: 021 5114337 - Fax: 021 5119690

Email: admin@holycrossbrooklyn.co.za Website: www.holycrossbrooklyn.co.za

PBO Number: 930011798 EMIS Number: 0103000810 School Registration Number: 13/3/1/51

Admission Request Form

Admission No: _____

Personal Details of applicant:

Surname: _____

Christian Name of Learner: _____

Date of Birth: _____

Place/town of Birth: _____

Grade for which Application is made _____ For Year _____

Address _____

Contact name and number of parent to set up an assessment interview:
_____ (Land line if possible please)

COPIES OF THE FOLLOWING DOCUMENTS TO BE ATTACHED TO THIS APPLICATION REQUEST

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT ALL RELEVANT DOCUMENTS

- Birth certificate
- Baptism certificate – if applicable
- Recent photograph of Learner
- Copy of the last school report
- Copy of current schools statement/or letter from school confirming school fee situation
- Transfer form (required only when child/children have been accepted, supplied by previous school)
- Portfolio (to be handed to new class teacher on enrolment – only applicable to learners already registered on WCED school)
- Any assessments and or reports done of a learner, e.g. psychologists, occupational therapists, doctors etc.
- Clinic card
- Copies of Salary Slip mother father
- 3 month bank statement (latest 3 months) mother father
- Copies of both parents ID documents mother father
- Telephone account or any other FICA document
- Valid working/or refugee visa/s for non- South Africans without SA Identity Book

***NB: IN THE CASE OF NON SOUTH AFRICAN RESIDENTS – ALL RELEVANT DOCUMENTS I.E. CERTIFICATE OF RESIDENCE, PERMIT TO RESIDE IN SOUTH AFRICA, PASSPORTS, BIRTH CERTIFICATES ETC. – MUST BE FURNISHED TO THE SCHOOL!**

NOTE: PARENTS WILL BE NOTIFIED TELEPHONICALLY OF OUTCOME OF APPLICATION - WE RESERVE THE RIGHT TO WITHHOLD THE REASON FOR NON-ACCEPTANCE

Method of payment: Cheque Cash Stop Order/Bank Deposit/EFT

Monthly Quarterly Annually

NB: Fees to be paid automatically without reminders!